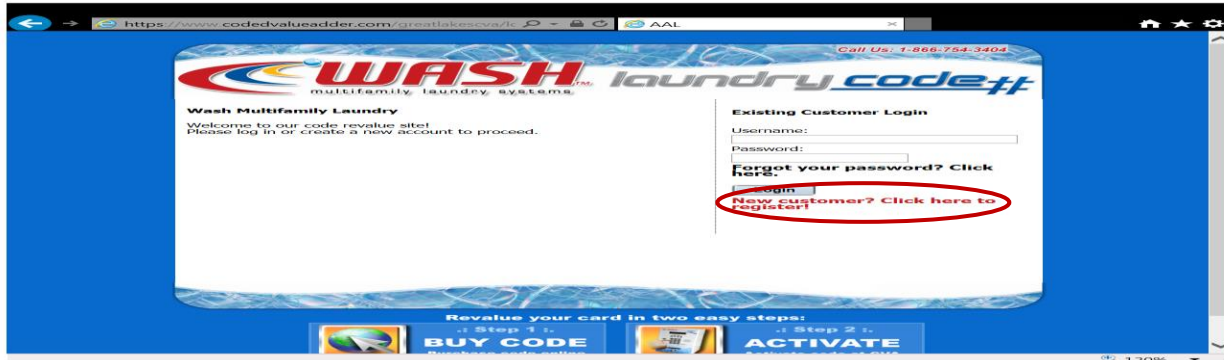


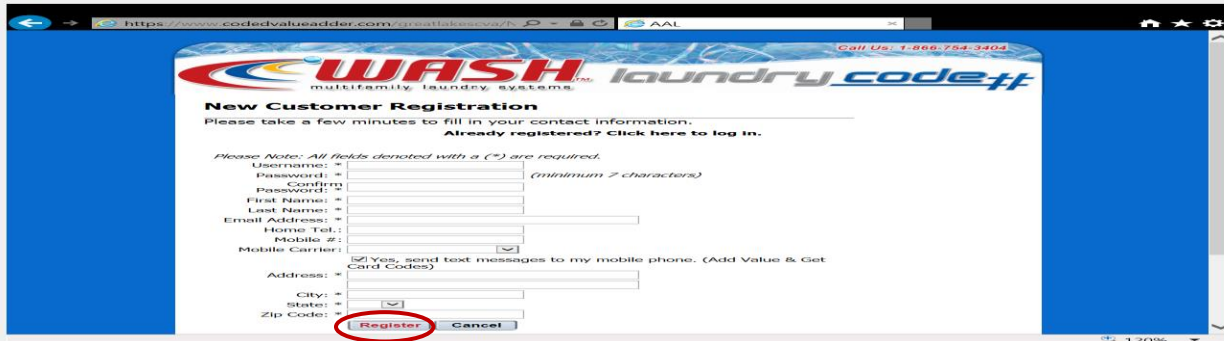
Go to <https://www.codedvalueadder.com/washcva/login.aspx>

Click on New customer? Click here to register!



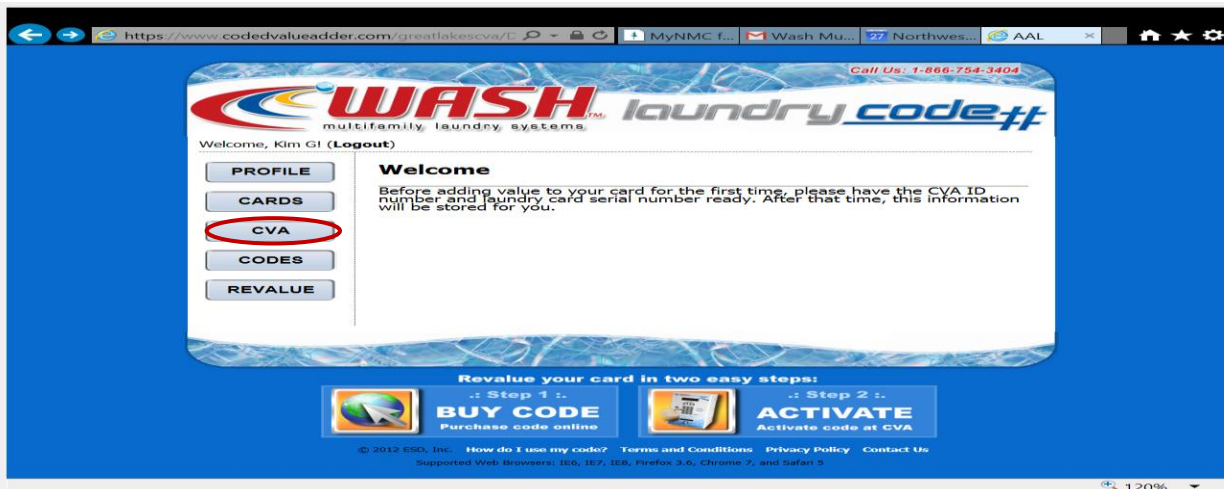
Create user name and password and complete rest of registration information (\*\*note that you do not have to enter your phone numbers and you can uncheck the box to receive text messages from WASH Laundry)

Click Register at the bottom of page



After clicking on register you will receive an email and be redirected to the login page again  
Before logging in – go to your email account and open the email from donotreply@greatlakes! and click the link to Activate account then go back to the WASH Laundry sign in screen  
Login using new ID and password

At the Welcome screen click on CVA in the left column



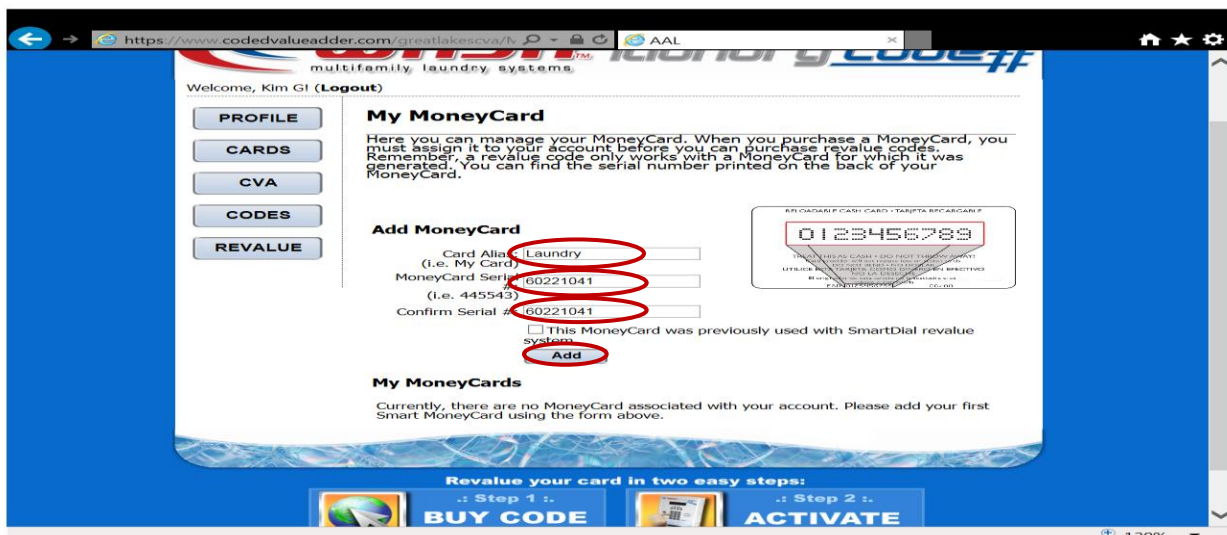
Type 87 in the ID box and click search then click assign in the bottom right. The ID box is located in apartment building 1882 laundry room.



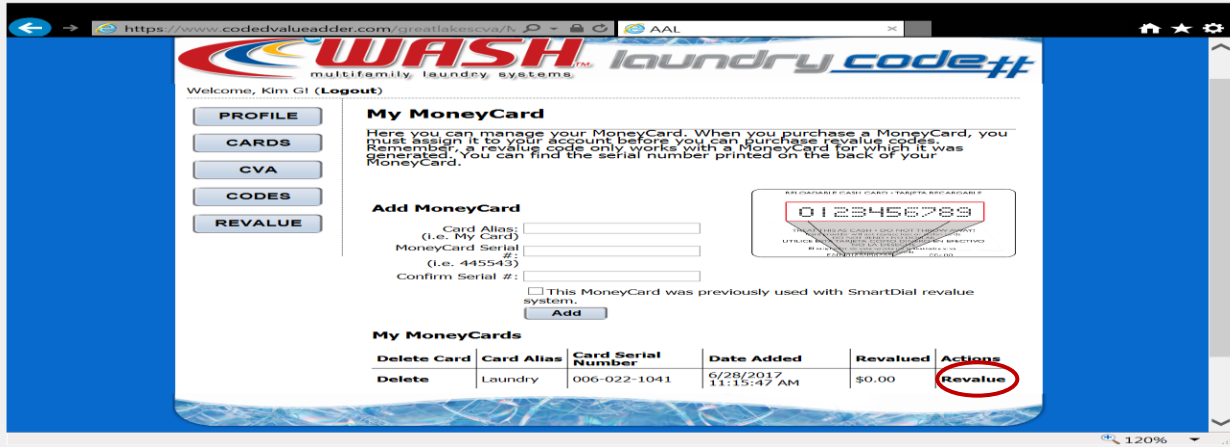
At the CVA screen showing the ID number and address for NMC click on cards in the left column



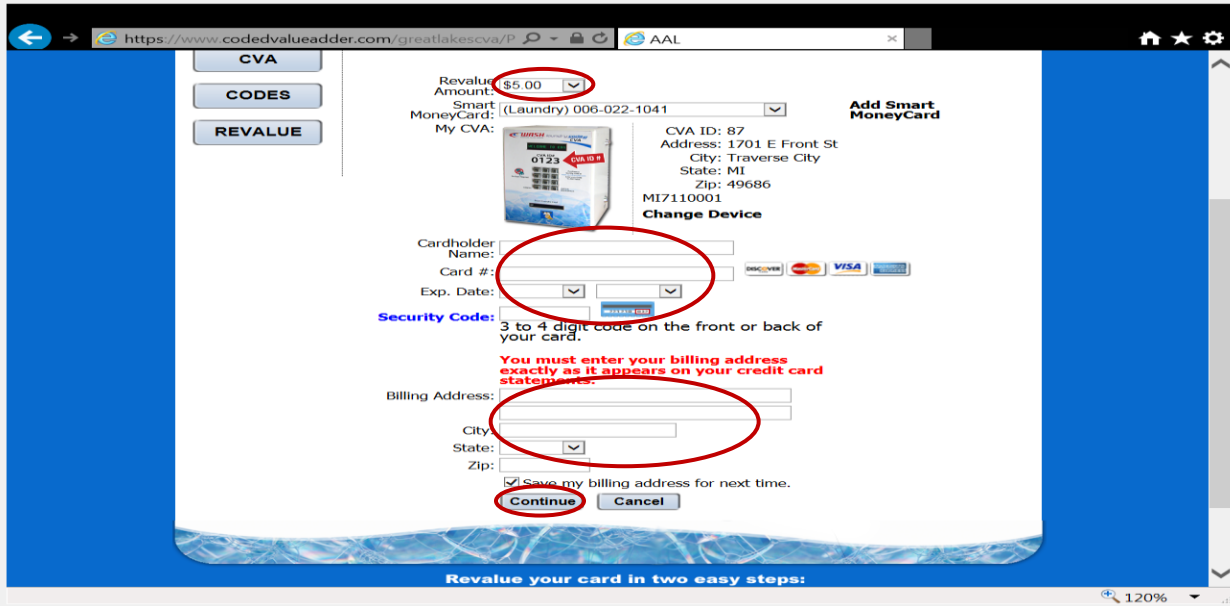
Enter a name for your laundry card and enter either the 8 digit or 10 digit number from the back of the card and click Add



Click Revalue in the lower right corner



Click the dropdown arrow in the Revalue Amount and select the amount you want to add to card (\$5.00 increments)  
Enter payment and billing information then click continue at the bottom



Once the payment is processed you should get a code or you can click on codes to view it  
You will need to take your laundry card and the code to the new machine in the laundry room  
Enter your card in the machine and it will prompt you for the code you just received and your funds should load to your card