

**NORTHWESTERN MICHIGAN COLLEGE
BOARD OF TRUSTEES
STUDY SESSION MINUTES
Thursday, February 1, 2024
NMC Hagerty Center, Room C**

CALL TO ORDER—Chair Laura J. Oblinger called the regular meeting to order at 1:00 p.m.

ROLL CALL

Trustees present: Laura J. Oblinger, Andrew K. Robitshek, Kennard R. Weaver, Chris M. Bott, Douglas S. Bishop, Kenneth E. Warner

Trustees absent: None

Also present: President Nick Nissley, Ryan Archer, Marcus Bennett, Lynne Moritz, Diana Fairbanks, Troy Kierczynski, Brandon List, Todd Neibauer, Molly Norville, Stephen Siciliano

REVIEW OF AGENDA—The agenda was accepted as presented.

PUBLIC INPUT—There was no public input offered.

DISCUSSION: Campus Facilities Master Plan—Chair Laura Oblinger provided an overview of the process to date, which began in March 2023 when administration was authorized to contract with Tower Pinkster for consulting services. The process to-date has included multiple methods and opportunities for community input. President Nissley emphasized the enormity and momentousness of what is being undertaken, summarizing where have we been, the feedback submitted, and five key themes that are emerging.

Brandon List, Manager of Landscape Architecture + Planning at Tower Pinkster, and Ryan Archer, Senior Design Architect + Planner, presented the work to date, summary of feedback, and summary of recommendations. It was confirmed that the space utilization analysis included a study of all facilities—instructional classrooms spaces, as well as offices and other facilities.

Housing capacity and demand were analyzed, with a recognition that the governor’s promise of free college may impact housing and enrollment. There was further discussion regarding the potential implementation schedule, along with the budget ranges for projects, which will impact the prioritization and realization of the recommended plan and its projects.

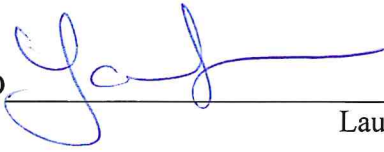
REVIEW OF FOLLOW-UP REQUESTS—Confirmed requests made by the Board that require administrative follow-up for information to be provided to the Board at a later date.

- **Utilization data will be shared with the Board prior to inclusion in final plan**
- **Walk/tour Eastern property – and other areas with proposed large changes**
- **Continued confirmation and adjustment of the timeline for plan approval**

Trustee Bishop commented on a recent news article, emphasizing the preferred procedure of directing all media requests to the Board Chair. The timeline for appointing someone to fulfill the current vacancy on the Board was reviewed.

ADJOURNMENT—The meeting adjourned at 3:03 p.m.

Recorded by Lynne Moritz, Executive Director of the President's Office and Board Operations.

SIGNED  _____
Laura J. Oblinger, Chair

ATTESTED _____ 
Chris M. Bott, Secretary