

**Northwestern Michigan College**  
**Campus Security and Safety Report and Annual Fire Safety Report**  
**Containing statistics for 2020, 2021 and 2022**

1701 E. Front St.  
Traverse City, MI 49686  
(231) 995-1111

The Campus Security and Safety Report is available online at [nmc.edu/security](https://nmc.edu/security)

## Table of Contents

Introduction.....	2
Preparing the Annual Disclosure of Crime Statistics.....	2
Crime Definitions from the Uniform Crime Reporting Handbook.....	3
Crime and Fire Statistics for 2020, 2021 and 2022.....	4
Timely Warnings.....	34
Prohibitions.....	34
Northwestern Michigan College Department of Campus Security and Safety.....	34
Reporting Crimes and Emergencies.....	35
Response to Reports of Crimes and Emergencies.....	35
Security and Access to Campus Facilities.....	36
Awareness Programs.....	36
NMC Policies related to Campus Safety and Security.....	38
Campus Sex Crimes Prevention Act.....	39
Campus SaVE Act.....	39
Bias-Related Incidents (Michigan Hate Crimes Law).....	42
Frequently Asked Questions on Crime.....	43
Addresses and Hours.....	44
Annual Fire Safety Report.....	44

## Introduction

Northwestern Michigan College (NMC) has issued this report to inform the Campus community, campus visitors, and the general public of the College's policies and procedures for campus security and safety. The college has made a firm commitment to maintain a safe campus environment in which to live, learn, and work. Though emergencies and incidents of serious crime are relatively few at Northwestern Michigan College, it is crucial that all members of the campus community know how to report such situations and have an understanding of our security operation.

NMC's security programs include awareness programs for all students, thorough training of housing staff, and a professional campus safety force. The Department of Campus Security and Safety emphasizes open communication with students and employees and has a close working relationship with local, county, and state law enforcement agencies.

NMC is located in Traverse City, Mich., a small cosmopolitan city with a population of approximately 15,479. The college has an enrollment of about 5,000 students.

The college's main campus consists of 18 buildings on 260 wooded acres, about a mile from the downtown area, and includes two residence halls and three apartment buildings.

Major campus locations are shown to the right:

1. NMC Main Campus
2. Great Lakes Campus
3. Aero Park Campus – including Aero Park Labs, Auto Tech, Aviation and Parsons-Stulen
4. University Center Campus



Not shown on the map is Rogers Observatory, which is located about four miles south of downtown Traverse City at 1753 Birmley Road.

## Preparing the Annual Disclosure of Crime Statistics

The Campus Security and Safety Department maintains daily, weekly and monthly statistics on all occurrences reported on all Northwestern Michigan College campuses and their surrounding public areas. These statistics are published annually (October of each year) by the Campus Security Director in compliance with the Federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 (formerly the Crime Awareness and Campus Security Act of 1990).

The Student Right-to-Know and Campus Security Act was signed into law in November 1990. Title II of this Act is known as the Crime Awareness and Campus Security Act. It requires institutions participating in student financial aid programs under Title IV of the Higher Education Act of 1965 to disclose information about campus safety policies and procedures and to provide statistics concerning certain crimes that occurred on campus. In compliance with the Act, each year by October 1, institutions must publish and distribute to current and prospective students, faculty and staff, an annual security report that includes statistics concerning the occurrence on campus of certain criminal offenses reported to campus officials and statements about campus safety policies, campus security education and prevention programs, alcohol and drug policies, sexual assault education and prevention programs, procedures for reporting sexual assaults, and procedures for handling reports of sexual assault.

The information included is acquired from various sources, including Campus Security, local police agencies, and all officials of the College who have significant responsibility for student and campus activities. These officials include housing staff, student affairs staff, faculty advisors, and Dean of Students.

In addition, Northwestern Michigan College accepts confidential reporting of crimes and encourages counselors to report statistics regarding these violations of law. These statistics contain crimes for the calendar year in which they are reported.

Campus Security will provide, upon request, all campus crime statistics as reported to the U.S. Department of Education. You can obtain a copy of this report by contacting Campus Safety ((231) 995-1111) or on the Web at [www.ope.ed.gov/security/](http://www.ope.ed.gov/security/) or [www.nmc.edu/security](http://www.nmc.edu/security).

## Crime Definitions from the Uniform Crime Reporting Handbook

Aggravated Assault—An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime was successfully completed.)

Arson—Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, aircraft, or personal property of another, etc.

Burglary—The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Criminal Homicide—Manslaughter by Negligence—The killing of another person through gross negligence.

Criminal Homicide—Murder and Non-negligent Manslaughter—The willful (non-negligent) killing of one human being by another.

Motor Vehicle Theft—The theft or attempted theft of a motor vehicle.

Robbery—The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sex Offense Definitions from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

### Sex Offenses—Forcible

Forcible Rape—The carnal knowledge of a person, forcibly and/or against that person's will, or not forcibly or against the person's will, where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Sodomy—Oral or anal sexual intercourse with another person, forcibly and/or against that person's will, or not forcibly against the person's will, where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault with an Object—The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will, or not forcibly or against the person's will, where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Forcible Fondling—The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will, or not forcibly or against the person's will, where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

### Sex Offenses—Non-forcible

Incest—Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape—Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Hate Crimes—Any of the aforementioned offenses and any other crime involving bodily injury that manifests evidence that the victim was intentionally selected because of the perpetrator's bias. The categories of bias are; race, gender, religion, sexual orientation, ethnicity/national origin and disability.

Weapon Law Violations—The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Abuse Violations—Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations—The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

## **Crime and Fire Statistics for 2020, 2021 and 2022**

The statistics on the following pages represent all official reports of these crimes on the Northwestern Michigan College campus and are reported in compliance with the Clery Act. They conform to the FBI Uniform Crime Reporting System.

To view the information online, visit the Department of Education Campus Safety & Security website at <https://ope.ed.gov/campussafety/#/institution/search> and search for “Northwestern Michigan College”. Data for the prior three years should be available on Oct. 1.

Institution Information .....	5
Crime Statistics .....	10
Fire Statistics .....	33

# Institution Information

## General Information

Institution Name : Northwestern Michigan College

Address 1

1701 E Front St

City

Traverse City

State

Select State

ZIP Code

49686

Web Address *(Optional)*

<https://www.nmc.edu/>

## Chief Administrative Officer information

Name

Dr. Nick Nissley

Title

President

E-mail Address

nnissley@nmc.edu

Phone

(231) 995-1000

Extension *(Optional)*

# Campus Information

Campus Name

Main Campus

Location

State or Outlying Area  Other Country

Address

1701 E FRONT ST

City

TRAVERSE CITY

State or Outlying Area

Michigan

ZIP Code

49686

County (*Optional*)

GRAND TRAVERSE

Description (*Optional*)

Northwestern Michigan College

# Campus Safety Officer

## General Information

Name	Title	
<input type="text" value="Jim White"/>	<input type="text" value="Assistant Director of Security and Safety"/>	
E-mail Address	Phone	Extension (Optional)
<input type="text" value="jwhite@nmc.edu"/>	<input type="text" value="(231) 995-1939"/>	<input type="text"/>

## Address

Location

State or Outlying Area    Other Country

Address

  

City	State or Outlying Area	ZIP Code
<input type="text" value="TRAVERSE CITY"/>	<input style="border-bottom: 1px solid black;" type="text" value="Michigan"/>	<input type="text" value="49686"/>

# Campus Fire Safety Officer

## General Information

Name	Title	
<input type="text" value="Jim White"/>	<input type="text" value="Assistant Director of Security and Safety"/>	
E-mail Address	Phone	Extension (Optional)
<input type="text" value="jwhite@nmc.edu"/>	<input type="text" value="(231) 995-1939"/>	<input type="text"/>

## Address

Location

State or Outlying Area    Other Country

Address

  

City	State or Outlying Area	ZIP Code
<input type="text" value="TRAVERSE CITY"/>	<input style="border-bottom: 1px solid black;" type="text" value="Michigan"/>	<input type="text" value="49686"/>



# Lead Title IX Coordinator

## General Information

Name	Title	
<input type="text" value="Troy Kierczynski"/>	<input type="text" value="Vice President of Fiance and Administration"/>	
E-mail Address	Phone	Extension (Optional)
<input type="text" value="Tkierczynski@nmc.edu"/>	<input type="text" value="(231) 995-1147"/>	<input type="text"/>

## Address

Location

State or Outlying Area    Other Country

Address

City	State or Outlying Area	ZIP Code
<input type="text" value="TRAVERSE CITY"/>	<input style="border-bottom: 1px solid black;" type="text" value="Michigan"/>	<input type="text" value="49686"/>

Does your Institution have other designees who share these responsibilities?

Yes    No

# 2023 Campus Safety and Security Survey

Institution: (171483001)

User ID: C1714831

## Screening Questions

Please answer these questions carefully. The answers you provide will determine which screens you will be asked to complete for this data collection.

### 1. Does your institution provide On-Campus Student Housing Facilities?

- No.
- Yes. (If Yes is selected, you must enter the number of student housing facilities below and enter Fire Statistics for each facility.)

Number of On-campus Student  
Housing Facilities:

5

Last Year

5

### 2. Does your institution have any noncampus buildings or properties?

- Yes
- No

### 3. Have you combined statistics that you received from the local or state police with your institution statistics for this report? If you answer No to this question, you will be asked to provide the data you received from the local and state police separately.

- Yes. Local and/or state law enforcement agencies provided us with statistics that we are combining with statistics collected by our campus security authorities.
- No. We are not combining the statistics because we cannot determine whether the statistics we obtained from local and/or state law enforcement agencies are for on-campus incidents or public property incidents.
- Not available. We cannot determine if the statistics we obtained from local and/or state law enforcement agencies are for our Clery geography.
- Not available. We made a good-faith effort to obtain statistics from local and/or state law enforcement agencies, but the agencies did not comply with our request.

## Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense

Total occurrences On campus

	2020	2021	2022
a. <u>Murder/Non-negligent manslaughter</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Manslaughter by Negligence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Rape</u>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
d. <u>Fondling</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
e. <u>Incest</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
f. <u>Statutory rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
g. <u>Robbery</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
h. <u>Aggravated assault</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
i. <u>Burglary</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
k. <u>Arson</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Criminal Offenses - On-campus Student Housing Facilities

Of those criminal offenses reported to have occurred On Campus, enter the number that occurred in On-campus Student Housing Facilities.

Criminal offense	Total occurrences in On-Campus Student Housing Facilities		
	2020	2021	2022
a. <u>Murder/Non-negligent manslaughter</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Manslaughter by Negligence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Rape</u>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
d. <u>Fondling</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
e. <u>Incest</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
f. <u>Statutory rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
g. <u>Robbery</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
h. <u>Aggravated assault</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
i. <u>Burglary</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

k. Arson

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense

Total occurrences on Public Property

	2020	2021	2022
a. <u>Murder/Non-negligent manslaughter</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Manslaughter by Negligence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
d. <u>Fondling</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
e. <u>Incest</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
f. <u>Statutory rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
g. <u>Robbery</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
h. <u>Aggravated assault</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

i. Burglary

j. Motor vehicle theft

(Do not include theft from a motor vehicle)

k. Arson

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

YEAR 2022

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
d. <u>Fondling</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

YEAR 2021

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0

c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

YEAR 2020

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin



a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Hate Crimes - On-campus Student Housing Facilities

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in On-Campus Student Housing Facilities. Then break down each total by category of bias (e.g., race, religion).

YEAR 2022

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
d. <u>Fondling</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
e. <u>Incest</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
f. <u>Statutory rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
g. <u>Robbery</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
h. <u>Aggravated assault</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
i. <u>Burglary</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
j. <u>Motor vehicle theft</u> <i>(Do not include theft from a</i>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

motor vehicle)

k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property.</u>	0	0	0	0	0	0	0	0	0

YEAR 2021

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0

h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

YEAR 2020

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0

f. <u>Statutory rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
g. <u>Robbery</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
h. <u>Aggravated assault</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
i. <u>Burglary</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
j. <u>Motor vehicle theft</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
k. <u>Arson</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
l. <u>Simple assault</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
m. <u>Larceny-theft</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
n. <u>Intimidation</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
o. <u>Destruction/damage/ vandalism of property</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> <i>(Do not include theft from a motor vehicle)</i>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0

o. Destruction/damage/vandalism of property     

YEAR 2021

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
d. <u>Fondling</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
e. <u>Incest</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
f. <u>Statutory rape</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
g. <u>Robbery</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
h. <u>Aggravated assault</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
i. <u>Burglary</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
k. <u>Arson</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property.</u>	0	0	0	0	0	0	0	0	0

YEAR 2020

Criminal offense	Total	Occurrences of Hate crimes (Category of Bias for crimes)							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0



k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property.</u>	0	0	0	0	0	0	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2020	2021	2022
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	1	1

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## VAWA Offenses - On-campus Student Housing Facilities

For each of the following crimes, enter the number reported to have occurred in On-campus Student Housing Facilities

Crime	Total occurrences in On-campus Student Housing Facilities		
	2020	2021	2022
a. <u>Domestic violence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Dating violence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Stalking</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurrences on Public Property		
	2020	2021	2022
a. <u>Domestic violence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Dating violence</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Stalking</u>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="1"/>

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Crime	Number of Arrests		
	2020	2021	2022
a. <u>Weapons: carrying, possessing, etc.</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Drug abuse violations</u>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>
c. <u>Liquor law violations</u>	<input type="text" value="5"/>	<input type="text" value="8"/>	<input type="text" value="0"/>

**Please Note:** Do NOT include drunkenness or driving under the influence in liquor law violations.

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Arrests - On-campus Student Housing Facilities

Of those Arrests for crimes that occurred On Campus, enter the number of crimes that occurred in On-campus Student Housing Facilities for each of the following categories.

Crime	Number of Arrests		
	2020	2021	2022
a. <u>Weapons: carrying, possessing, etc.</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Drug abuse violations</u>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>
c. <u>Liquor law violations</u>	<input type="text" value="5"/>	<input type="text" value="8"/>	<input type="text" value="0"/>

**Please Note:** Do NOT include drunkenness or driving under the influence in liquor law violations.

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Crime	Number of Arrests		
	2020	2021	2022
a. <u>Weapons: carrying, possessing, etc.</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Drug abuse violations</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Liquor law violations</u>	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>

**Please Note:** Do NOT include drunkenness or driving under the influence in liquor law violations.

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**

**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

Crime	Number of persons referred for Disciplinary Action		
	2020	2021	2022
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	1	0	0
c. <u>Liquor law violations</u>	8	0	0

**Please Note:** Do NOT include drunkenness or driving under the influence in liquor law violations.

**Caveat:**  
 If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Disciplinary Actions - On-campus Student Housing Facilities

Enter the number of persons referred for disciplinary action for crimes that occurred in

On-campus Student Housing Facilities for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**

**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

Crime	Number of persons referred for Disciplinary Action		
	2020	2021	2022
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0

b. <u>Drug abuse violations</u>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Liquor law violations</u>	<input type="text" value="8"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

**Please Note:** Do NOT include drunkenness or driving under the influence in liquor law violations.

**Caveat:**  
 If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**  
**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

Crime	Number of persons referred for Disciplinary Action		
	2020	2021	2022
a. <u>Weapons: carrying, possessing, etc.</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
b. <u>Drug abuse violations</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
c. <u>Liquor law violations</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

**Please Note:** Do NOT include drunkenness or driving under the influence in liquor law violations.

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

## Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.

	Number		
	2020	2021	2022
a. <u>Total unfounded crimes</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

**Please Note:** If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded." Only sworn or commissioned law enforcement personnel may unfound a crime.  
Count unfounded crimes in the year in which they were originally reported.

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."



# 2023 Campus Safety and Security Survey

Institution: (171483001)

User ID: C1714831

## Fires - Summary

S/N	Name of Facility	2020			2021			2022		
		Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
1	East Hall	0			0			0		
2	Student Apartme	0			0			0		
3	Student Apartme	0			0			0		
4	Student Apartme	0			0			0		
5	Hawks Nest									
6	North Hall	0			0			0		
<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Timely Warnings

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, Campus Security will post timely notices throughout the affected campus giving immediate attention to any precautions to be taken by the College community. The Campus Security Department shall, in a timely manner, report to the campus community incidents that represent a clear or a possible threat to the safety of its members. The Public Safety Department shall inform the community on a case-by-case basis of the following reported crimes as defined in the Uniform Crime Report by the use of the Campus Safety Web site, e-mail, voice mail, text message alerts, posted flyers or campus monitors:

- Murder
- Sex Offenses - (Forcible or non-forcible)
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Manslaughter
- Arson

The campus community shall be informed of any hate-associated factors related to the above listed crimes.

## Prohibitions

### Weapons - Policy D-602.01 xii

According to Policy D-602.01 xii, the following behavior is prohibited:

Possession, while on campus or at a college sponsored function, of any weapons, or look alike weapons, including, but not limited to, firearms, explosives, dangerous chemicals, knives, brass knuckles, licensed weapons, or objects or instruments possessed for use as a weapon or for direct or indirect delivery to another person for use as a weapon.

For the safety of everyone, all types of weapons are prohibited on campus. Anyone possessing or using any of these weapons can and will be subject to disciplinary action or criminal arrest. This includes lookalike weapons. All other weapons violations fall under state law.

## Northwestern Michigan College Department of Campus Security and Safety

Northwestern Michigan College employs a full-time professional contract security company and part time college student security officers. All patrol officers assist the department and its staff with providing services to the campus community by protecting life and property, by preventing and detecting criminal activity, using non-physical intervention techniques and by reporting health, safety and environmental hazards.

Improved safety and security, order maintenance, good public relations and quality communications are the expected results.

Some members of Campus Security receive first responders training, and many have had police training and experience. Many of our officers are veterans of the United States Military, Law enforcement, Corrections, Professional Security and the Business world. This diversity allows the Security department to offer a wider range of services to the Campus community. The Campus Security Director is in charge of the department. He has the responsibility of being on call 24 hours a day, 365 days a year or designating a managerial team to supervise when he is away from campus. In case of a serious crime or emergency, the Director is notified immediately and then supervises the investigation.

The Campus Security officers receive annual training that includes interviewing techniques, sensitivity training, sexual assault training, Maritime security, report writing, bomb threats, and conflict-resolution skills. The officers provide campus patrols 24 hours a day and are responsible for enforcing safety rules and regulations, supervising all fire and safety drills, and assisting with emergency situations on campus. In

addition, they work closely with the housing staff, Campus Services staff, Student Services, and the Student Government Association to address quality-of-life issues on the campus.

Campus Security also works closely with local, county, and state law enforcement agencies, both in the investigation of crimes and in crime prevention. The department is in frequent contact with all area law enforcement agencies regarding the collection of information and crime statistics that may impact the College and are required to be reported. Campus Security has no arrest powers; however officers do have the authority to issue parking tickets on campus property.

**Security Department of the Year for 2009:** Northwestern Michigan College was honored for being selected Security Department of the Year for 2009 for Michigan and Northern Indiana by Securitas.

## Reporting Crimes and Emergencies

Witnesses and victims of a campus crime or emergency, as well as anyone who is suspicious of people or situations on campus, are urged to contact Campus Safety or local authorities immediately.

Campus Safety can be reached at campus extension 5-1111 or from an outside line at (231) 995-1111. In addition to traditional reporting, individuals may also report crimes and any suspicious activity by dialing the confidential Security Tip Line at (231) 995-1116. Traverse City Police Department can be reached at 911 for emergencies and (231) 922-4550 for non emergencies.

Cellular 911 calls are answered by Grand Traverse County Central Dispatch.

Northwestern Michigan College has a system of emergency phones located at key points on each campus. These phones offer a direct line to Grand Traverse County Central Dispatch. One can also report incidents in person to Campus Security, located in the Campus Services Building.

If a person is unable to contact Campus Safety directly to report an emergency, that person should notify a staff member, administrator in charge, or residence hall staff member, who in turn will contact Campus Security. In case of any reportable offenses covered under the Clery Act, an incident is officially reported resulting in that incident being listed in campus crime statistics when it is reported to Campus Security and/or local police agencies or -any official of the institution who has significant responsibility for student and campus activities. This includes housing and disciplinary staff, and advisers to student groups. In addition, while not mandated by law, Northwestern Michigan College's counselors may voluntarily report sexual assaults for inclusion in these statistics.

## Response to Reports of Crimes and Emergencies

If a crime or emergency is reported to Campus Security, the following steps are taken:

- A security officer is dispatched immediately to assess the situation and secure the scene, if needed. If the incident warrants, outside services such as the police, EMS, and fire department are called. At the scene, the safety officer is responsible for maintaining order, interviewing victims and witnesses, and preserving evidence.
- In the case of injury or illness, the student may be cared for at the College's Health Service, or he or she may choose Munson Medical Center.
- The Campus Security Director notifies the appropriate Northwestern Michigan College officials of the incident as needed in accordance with the College's emergency communications plan.
- The investigating officer files a written incident report that is forwarded to the appropriate College officials. All serious crimes and accidents occurring on campus are reported to and investigated by Traverse City Police, Michigan State Police, or the Grand Traverse County Sheriff.
- If an incident is considered serious and poses an immediate threat to people and/or property, a safety alert will be used. In addition, e-mails, text messages, and posted bulletins are utilized when appropriate.
- When a sexual assault is reported to one of the College's designated officials, or otherwise comes to the attention of Campus Security, the College initiates an investigation and informs victims of their options for having the investigation handled by Northwestern Michigan College's judicial



system, the criminal justice system of the State of Michigan, or both. The College and/or the victims may file formal charges through Northwestern Michigan College's judicial system (when the alleged assailant is a Northwestern Michigan College student), and either party may also file criminal charges with local or state police. When appropriate, Northwestern Michigan College issues a campus safety alert and uses other means of communication to inform all members of the Northwestern Michigan College community.

Northwestern Michigan College's resources (e.g., medical, legal, and counseling options) are available whether or not the alleged assailant is a Northwestern Michigan College community member.

## Security and Access to Campus Facilities

All Northwestern Michigan College buildings are equipped with exterior locks, and some buildings have electronic anti-intrusion devices. All student rooms in residence halls are equipped with locks. Campus Security patrols the campus 24 hours a day, checking all campus buildings, and placing special emphasis on residence halls during the late-night and early-morning hours.

Access to campus buildings and grounds is a privilege extended to students, faculty, staff, and guests. The College encourages an open environment with limitations to assure adequate protection of all members of the College community. Most campus facilities are normally open when classes are in session, or by special arrangements with the Central Scheduling Office. The general public can attend cultural and recreational events on campus, with access limited to facilities in which the events are held. Authorization for use of campus grounds for assembly purposes must be obtained in advance from the Central Scheduling Office. At night and during times when the campus is officially closed, College buildings are locked. Faculty, staff, and students with proper authorization are permitted into buildings. The College will prosecute any unauthorized person who trespasses or loiters on College property.

As part of the safety and security sessions held for all students each year, students are reminded that it is not permissible under any circumstances to prop open the doors of campus buildings. Campus Security officers and housing staff are instructed to report and close any doors found propped open.

Northwestern Michigan College has no student organizations, such as fraternities and sororities that operate off-campus facilities or residences. The College also has a maintenance staff on duty 24 hours a day, seven days a week. This crew has radio contact with Campus Security and is available immediately to carry out building maintenance or repairs related to security and safety.

## Awareness Programs

Educating the community at Northwestern Michigan College

Northwestern Michigan College offers programs specifically designed to inform members of the campus community about security procedures and policies, personal safety, and crime prevention. In addition to a number of programs tailored for students, the College offers this information to employees through new-employee orientation, the employee handbook, and a link to Northwestern Michigan College policies regarding drug and alcohol use/abuse. Housing staff undergo training each fall in preparation for their responsibilities. As part of this training, staff members must attend a series of workshops focusing on such issues as security and safety, disciplinary procedures for infractions of rules, fire safety, sexual harassment, diversity, and sexual assault. They are also advised of their reporting requirements according to the Clery Act. The housing staff members hold sessions to inform the residents about security and safety issues. Campus security officers are also involved with many of these informational meetings.

### Responsibilities of the NMC Community

Members of the College community must assume responsibility for their own personal safety and the security of their personal property.

The following precautions provide guidelines:

1. Report all suspicious activity to Campus Security.
2. Never take personal safety for granted.
3. Try to avoid walking alone at night. Use the Campus Safety escort service.
4. Carry only small amounts of cash.
5. Never leave valuables (wallet, purse, books, calculators, etc.) unattended.

6. Carry your keys at all times and do not lend them to anyone.
7. Lock up bicycles and motorcycles. Lock car door and close windows when leaving your car.
8. Do not leave valuables in your car, especially if they can be easily noticed.
9. Engrave serial numbers or owner's recognized numbers, such as a driver's license number, on items of value.

### **Riding the Bus**

- Always be alert and aware of the people around you when waiting for a bus.
- Walk briskly and confidently to your destination.
- During off hours; ride as near the operator as possible.
- If you are going to be out late, be sure you have cab fare.
- If you see any suspicious activity while at a bus stop, report it to the bus operator. Ask the operator to call the police.
- Have your fare or pass ready in hand when boarding the bus.
- Try to avoid isolated bus stops.
- Stand away from the curb until the bus arrives.
- Look around when getting off the bus, and be aware of people around you.
- Wait in well-lighted central locations, as near to other passengers as possible.
- If you are jostled in a crowd, be aware that pickpockets may be targeting you.
- Hold your purse tightly, close to your body. Keep your wallet in a front pocket, or button your hip pocket.
- Avoid talking to strangers — especially when in isolated areas.
- Consider carrying a whistle or any type of noisemaker. If you're in trouble, use it!
- If you are the victim of a street crime, yell or scream but do not risk injury by fighting with or chasing your attacker.

### **Escort Services**

Campus Safety offers an escort service for any member of the campus community who requests this service. This service is offered 24/7.

### **West Hall Security Sub Station**

Campus Security maintained a second substation in the corridor of West Hall to improve visibility, answer questions, issue safety information, safety warnings, deliver security telephone contact numbers, campus maps, and monitor security cameras, control lost and found items, all for the safety of faculty, staff, students and visitors to the campus.

### **Vehicle Jump Start**

As part of our commitment to providing quality service to Northwestern Michigan College Community, the Department of Campus Safety has initiated a jump start service. In the event your car battery loses power, our officers will assist you in getting back on your way.

### **Lost and Found**

The Security Department handles all lost and found property on and off campus. All property received is receipted, logged and kept under lock and key. All available means are utilized to reunite lost items with their owners.

### **Security awareness**

Security continues to modify and distribute brochures assisting students and staff with continual reminders on safety measures. The department provides various items with the security telephone number on as well to remind students to always contact us for answers to their questions or concerns.

### **Red Flag**

Is available on the security web site where you can bring to the attention of the behavioral team an individual you feel may need assistance. This could be someone under stress or a having a personal issue that may be affecting themselves or students around them.

## NMC Policies related to Campus Safety and Security

### **Alcohol and Illicit Drugs - Regulations — D-505.08**

The entire policy is online here: <https://www.nmc.edu/about/policies/board-staff/D-505.08.html>

### **Alcohol and Illicit Drugs Procedure — D-744.01**

The entire policy is online here: <https://www.nmc.edu/about/policies/board-staff/D-744.01.html>

### **Alcohol and Illicit Drug Use - Reasonable Suspicion Procedure — D-744.02**

The entire policy is online here: <https://www.nmc.edu/about/policies/board-staff/D-744.02.html>

### **Missing Persons Policy for Residential Students — D-505.11**

The entire policy is online here: <https://www.nmc.edu/about/policies/board-staff/D-505.11.html>

### **Sexual Harassment - Students — D-602.04**

The entire policy is online here: <https://www.nmc.edu/about/policies/board-staff/D-602.04.html>

### **Student Sexual Assault — D-602.05**

It is the policy of Northwestern Michigan College that sexual assault will not be tolerated. All reported incidents will be investigated and, if necessary, disciplinary sanctions will be imposed.

The entire policy is online here: <https://www.nmc.edu/about/policies/board-staff/D-602.05.html>

#### *President's authorization*

Northwestern Michigan College's annual orientation of students includes sessions on the prevention of sexual assault, alcohol and drug abuse, and safety precautions. In addition, the College's housing staff and campus safety officers receive training in sexual assault awareness, and they provide ongoing education and support for students in the residence halls. To assist in this effort, the College has developed a sexual assault policy for the purpose of community awareness which is provided to all students.

Students are also advised of the availability of counseling (both on and off campus) and other victim services as well as the importance of preserving evidence for criminal action. They are also advised of their option to report the assault to the police, and that Campus Safety will assist in this notification.

The College will make reasonable efforts to change an alleged victim's academic and living situation and provide these options after an alleged sex offense.

The alleged victim and alleged perpetrator are entitled to have others present during any disciplinary proceeding.

Both the alleged victim and alleged perpetrator must be informed of the outcome of any College disciplinary proceeding regarding an alleged sex offense. For purposes of this section, the outcome of a disciplinary proceeding means only the College's final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.

## **IF YOU ARE A VICTIM**

Steps to take if you are being attacked:

1. Be aware of your capabilities and limitations. Your judgment and thinking will be your best weapons. Evaluate the situation for possible avenues of escape.
2. Your first concern should be for your safety and survival. Use your judgment to do what is necessary to save your life. That may mean making a scene, drawing attention to yourself so that the assailant leaves. It may buy you enough time to escape.
3. It may mean fighting back. It may mean not physically resisting.
4. If you choose not to physically resist the attack, it does not mean that you have asked to be raped. It means that you did what you needed to do to survive.
5. Remember—There is no one "right" way to respond. The person being attacked is the best judge of which options will work well for herself or himself in that situation.

Steps to take if you are raped or sexually assaulted:

1. Get to a safe place as soon as you can try to preserve all physical evidence.
2. Do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic, bag.
3. Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action.

4. Contact Campus Security at 995-1111. The reasons for reporting to Campus Security are:
  - a. To take action which may prevent further victimization, including issuing a crime alert to warn the campus community of an impending threat to their safety;
  - b. To apprehend the assailant;
  - c. To seek justice for the crime committed; and
  - d. To have the incident recorded for purposes of reporting statistics about incidents that occurred on campus.
5. If you choose to report the incident, a campus security officer will take a statement from you regarding what happened. The officer will ask you to describe the assailant(s) and may ask questions about the scene of the crime, any witnesses, and what happened before and after the incident. You may have a support person with you during the interview.
6. Talk with a counselor who will maintain confidentiality, help explain your options, give your information, and provide emotional support.
7. Contact someone you trust to be with you and support you.

## Campus Sex Crimes Prevention Act

The Federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, went into effect October 28, 2002. Under this act, sex offenders must register with the state in which an institution of higher education is located (even if they do not reside in that state) once they are enrolled or begin employment at that institution of higher education. Changes in enrollment or employment status also must be made known to the state.

The law requires institutions of higher education to issue a statement advising their campus community where to obtain law enforcement agency information provided by their state concerning registered sex offenders. Under the Michigan State Public Sex Offender Registry (PSOR), rules have been established regarding the dissemination of information on sex offenders. Complete information can be obtained at the PSOR website: <http://www.mipsor.state.mi.us/PSOR>.

## Campus SaVE Act

Each institution of higher education must now report incidents of domestic violence, dating violence, and stalking along with crime categories already mandated by the Clery Act. 'National origin' and 'gender identity' are added to hate crime categories, involving intentional selection of a victim based on actual or perceived characteristics. Each institution must also report information about the institution's programs to prevent domestic violence, dating violence, sexual assault, and stalking and the procedures that the institution will follow once an incident of domestic violence, dating violence, sexual assault, or stalking has been reported.

### **New Requirements Imposed by the Violence Against Women Reauthorization Act**

The Violence Against Women Reauthorization Act ("VAWA"), which President Obama signed into law on March 7, 2014, imposes new obligations on colleges and universities under its Campus Sexual Violence Act ("SaVE Act") provision, Section 304. Those obligations—which to some extent refine and clarify, and to some extent change, existing legal requirements and government agency enforcement statements—likely will require revision of institutional policy and practice. Counsel should be consulted on this complex, sensitive area of institutional law compliance.

Under VAWA, colleges and universities are required to:

- Report domestic violence, dating violence, and stalking, beyond crime categories the Clery Act already mandates;
- Adopt certain student discipline procedures, such as for notifying purported victims of their rights; and
- Adopt certain institutional policies to address and prevent campus sexual violence, such as to train in particular respects pertinent institutional personnel.

The interplay of VAWA and other pronouncements—notably the April 4, 2011 Dear Colleague Letter under Title IX issued by the Office for Civil Rights of the Department of Education ("ED") ("OCR Guidance letter") and prevailing institutional policy—warrants legal risk management judgment by institutional counsel and compliance officers, and implicates a range of management steps. Here we identify some key points.

## I. New Reporting Requirements

VAWA's SaVE Act provision imposes new reporting requirements:

- A. The Clery Act requires annual reporting of statistics for various criminal offenses, including forcible and non-forcible sex offenses and aggravated assault. VAWA's SaVE Act provision adds domestic violence, dating violence, and stalking to the categories that, if the incident was reported to a campus security authority or local police agency, must be reported under Clery. Parsed for clarity, these offenses are defined:
  - a. "Domestic violence" includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.
  - b. "Dating violence" means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relation will be gauged by its length, type, and frequency of interaction.
  - c. "Stalking" means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.
- B. The provision adds "national origin" and "gender identity" to the hate crime categories, involving intentional selection of a victim based on actual or perceived characteristics that must be reported under the Clery Act.
- C. The provision requires, with respect to the "timely reports" the Clery Act mandates for crimes considered a threat to other students and employees, that victims' names be withheld.
- D. The Campus SaVE Act takes effect with respect to the Annual Security Report that must be issued by each institution no later than October 1, 2014. Final regulations to implement statutory changes to VAWA will not be effective until after ED completes the rulemaking process. Until regulations are issued, ED expects institutions to "to make a good faith effort to comply" with the requirements. For more information, see ED's [electronic announcement](#) May 29, 2013, on this issue.

## II. New Student Discipline Requirements

- A. Current requirements in the Clery Act are that institutions inform students of procedures victims should follow, such as preservation of evidence and to whom offenses should be reported. VAWA adds that institutional policy must also include information on:
  - a. Victims' option to, or not to, notify and seek assistance from law enforcement and campus authorities.
  - b. Victims' rights and institutional responsibilities regarding judicial no-contact, restraining, and protective orders.
- B. VAWA prescribes standards for investigation and conduct of student discipline proceedings in domestic violence, dating violence, sexual assault, and stalking cases.
  - a. Institutional policy must include a "statement of the standard of evidence" used. Unlike some earlier drafts of the legislation, VAWA does not prescribe the evidentiary standard. The OCR Guidance Letter, at page 11, directs a standard of "preponderance of the evidence." That letter, although not positive law, authoritatively represents OCR enforcement policy. Whether OCR's position would withstand judicial review is an open question.
  - b. Institutional officials who conduct the proceeding must be trained on how to investigate and conduct hearings in a manner that "protects the safety of victims" and "promotes accountability."
  - c. Institutional policy must identify "sanctions or protective measures" the institution may impose following a final determination of rape, acquaintance rape, domestic violence, dating violence, sexual assault or stalking.
  - d. "the accuser and the accused are entitled to the same opportunities to have others present during an institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice..."
  - e. Accuser and accused must be notified "simultaneously" and "in writing" of: the outcome of the proceeding; appeal procedures; any change to the result before it becomes final; and when the result becomes final. The OCR Guidance Letter, at page 13, merely "recommends" that the parties be provided the determination "concurrently."
  - f. Institutional policy must address how victims' confidentiality will be protected, including record-keeping that excludes personally-identifiable information on victims. OCR's



Guidance Letter, at page 5, encourages institutions to be cognizant of victims' confidentiality, but does not mandate that institutional policy address it.

### III. **New Requirements to Educate Students and Employees on Sexual Violence**

Under VAWA, new students and new employees must be offered "primary prevention and awareness programs" that promote awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. The OCR Guidance Letter, at pages 15-16, "recommends" that institutions implement preventive education programs; VAWA is more prescriptive in its requirements.

The training programs must include:

- A. A statement that the institution prohibits those offenses.
- B. The definition of those offenses in the applicable jurisdiction.
- C. The definition of consent, with reference to sexual offenses, in the applicable jurisdiction.
- D. "Safe and positive" options for bystander intervention an individual may take to "prevent harm or intervene" in risky situations.
- E. Recognition of signs of abusive behavior and how to avoid potential attacks.
- F. Ongoing prevention and awareness campaigns for students and faculty on all of the above.

#### **Conclusion**

VAWA's ramifications include that institutions will need to review and modify policies and procedures for handling asserted sexual offenses, and train carefully personnel responsible in this area. This memo primarily addresses VAWA. Requirements under the OCR Guidance Letter, the Clery Act, Title IX, Title VII, State employment laws, local human rights ordinances, or the sundry apposite regulations and agency pronouncements are also relevant and should be reviewed. College and university counsel expert on those and on faculty, student and staff rights under institutional handbooks, manuals, and other policies should be consulted. In light of acute sensitivities on campus in this sphere, and by parents of students involved in these situations, and the common prospect of related civil and criminal litigation as well as often extensive publicity, university leadership should give close reading and attention to VAWA and its requirements.

#### **Policy Statement**

Northwestern Michigan College (NMC) prohibits sexual misconduct, which includes, but is not limited to: rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, and domestic violence.

Sexually violent acts, termed sexual misconduct by NMC, are violations of NMC's Student Rights and Responsibilities and can be crimes as well.

#### **Reporting Options**

Title IX Coordinator:

Mr. Troy Kierczynski

Vice President of Finance and Administration

(231) 995-1147

*Additional option for students:*

Lisa Thomas

Dean of Students

(231) 995-1043

*Additional option for all employees, applicants, board members, volunteers, or contractors:*

Mr. Mark Liebling

Executive Director of Human Resources

(231) 995-1342

#### **Reporting sexual misconduct**

You may report sexual violence, sexual assault, sexual harassment or stalking to the Vice President of Enrollment Management and Student Services, the local police department or to any college employee who provides direct services to students, such as, but not limited to, vice presidents, deans, department chairs, directors, coaches, and advisors. You also may report to any college employee whose role you reasonably believe indicates an authority or responsibility to take action or redress the harassment.

If you are a student and report your concern to a college employee, employees have a responsibility to inform the Title IX Coordinator that the incident occurred, even if you are choosing to remain anonymous.

If you are an employee and report your concern to your supervisor, your supervisor is required to report the information to the Title IX Coordinator.

## Procedures for addressing sexual misconduct

When the victim chooses, or NMC believes it necessary, the Title IX Coordinator will initiate an impartial investigation, which may lead to the imposition of sanctions, based on a preponderance of evidence (what is more likely than not), upon an accused individual.

An investigation will normally include conferring with the parties involved, as well as any named or possible witnesses. The investigation will be completed within 30 calendar days of the complaint being filed. The Title IX Coordinator shall be responsible to ensure that the investigation is conducted fairly, promptly, and thoroughly. Complaints of discrimination and/or harassment will be treated as confidentially as possible. Procedures detailing the investigation and resolution processes of NMC can be found online:

### **Discrimination and Harassment Complaint Procedure — D-702.01:**

<https://www.nmc.edu/about/policies/board-staff/D-702.01.html>

### **Student Sexual Assault — D-602.05:**

<https://www.nmc.edu/about/policies/board-staff/D-602.05.html>

If the victim wishes to access local community agencies and/or law enforcement for support, NMC will assist the victim in making these contacts. The Title IX Coordinator will offer assistance to victims in the form of opportunities for academic accommodations, changes in housing for the victim or the responding student, changes in working situations and other assistance as may be appropriate and available (such as no contact orders, campus escorts, transportation assistance, targeted interventions, etc.). No victim is required to use these services and resources, but NMC provides them in hope of offering help and support.

In any complaint of sexual assault, stalking, dating violence, domestic violence or other behavior covered under the federal law, Title IX, the person bringing the accusation and the responding party are entitled to the same opportunities for a support person or advisor of their choice throughout the process, including any meeting, conference, or other procedural action.

Once complete, the parties will be informed, in writing, of the outcome. All parties will be informed of the NMC appeal processes, and their rights to exercise a request for appeal. Should any change in outcome occur prior to finalization, all parties will be timely informed in writing, and will be notified when the results of the resolution process become final.

## Privacy

Information received by NMC in connection with the filing, investigation, and resolution of allegations will be treated as private. NMC will disclose your information on a limited basis and only as needed to properly and thoroughly conduct an investigation, for the purposes of addressing conduct or practices that are in violation of the policy, or when required to do so by state or federal laws.

## Bias-Related Incidents (Michigan Hate Crimes Law)

The FBI defines a hate crime to be: a criminal offense committed against a person, property or society which is motivated, in whole or in part, by the offender's bias against a race, religion, disability, sexual orientation, or ethnicity/national origin.

Northwestern Michigan College informs incoming students about bias-related crime and prevention measures through programs that include discussion groups and orientation sessions. The purpose of these programs is to disseminate information about bias-related crime, promote discussion, encourage reporting of incidents of such crime and facilitate prevention.

## Frequently Asked Questions on Crime

### **HOW SAFE ARE NORTHWESTERN MICHIGAN COLLEGE CAMPUSES?**

Northwestern Michigan College is a safe learning environment. This does not mean crime does not occur; however, violent crime is rare. Use common sense crime prevention techniques to lessen your chance of becoming a victim.

### **WHAT CRIMES OCCURS MOST OFTEN?**

Minor theft and vandalism of property occur most often. Any property left unattended and/or visible to the general public is vulnerable. Roughly 75% of reported crimes are thefts. Most thefts are the result of personal property left unattended and in public view.

### **WHAT IS NMC'S STAND REGARDING DRUGS ON CAMPUS?**

Possession, use and distribution of illegal drugs are a violation of state law and those caught will be prosecuted. The Campus Security department works with local and state law enforcement agencies to reduce the availability of drugs in the community.

### **IS THERE AN ESCORT SERVICE AVAILABLE TO STUDENTS?**

Yes. The Escort Service operates 24/7. A call to campus safety at 995-1111 with your request is all that is needed. An officer or student patrol will arrive to escort you to your vehicle.

### **ARE THERE EMERGENCY PHONES ON CAMPUS?**

Yes! Emergency phones are located in most parking lots as well as throughout the campuses.

### **HOW CAN I COMPARE CRIME STATISTICS OF NORTHWESTERN MICHIGAN COLLEGE WITH OTHER COLLEGES AND UNIVERSITIES?**

There are several easy ways. Each school is required to make available annual crime statistics. A direct request to a school will enable you to get the statistics. A second way would be to go to a library and request the Uniform Crime Reports published by the U.S. Department of Justice. This is an excellent document for use in comparing crime statistics.

### **IF I AM UNDER AGE 21 AND GET CAUGHT FOR UNDERAGE POSSESSION OF ALCOHOL, WHAT WILL HAPPEN TO ME?**

If you are under the legal age for consumption of alcohol in the State of Michigan, you may be arrested for Underage Possession of Alcohol. Possession includes alcohol that you have already consumed and alcohol in any type of container, whether open or not. If you are arrested, you will face criminal prosecution, which may include fines and/or other punishments through the local courts, and you will be referred to the Dean for Student Services for possible College sanctions.

### **WILL MY VEHICLE BE SAFE ON CAMPUS?**

Generally vehicles are safe. Thieves target vehicles for different reasons. The vehicle itself is targeted because there is a demand for that vehicle or property inside. The vehicle attracts the thief. Expensive stereo equipment and loose, personal property easily seen by the thief can make the vehicle more attractive. Parking the vehicle in well-lighted and traveled areas may reduce the vulnerability of a particular vehicle.

### **HOW SAFE IS IT TO LOCK MY BICYCLE OUTSIDE WHILE ON CAMPUS?**

The answer to this question depends on what lengths you are willing to go to secure your bicycle. Too often students place cheap cable locks on very expensive bicycles. Bicycle thieves are looking for easy targets. Cheap locks or improperly secured locks are an open invitation to thieves. If you are going to bring an expensive bike to campus, spend a few extra dollars on a quality-locking device and learn how to properly secure your bike with it. The few extra seconds you spend securing your bike properly will go a long way toward discouraging thieves.

## Addresses and Hours

### Northwestern Michigan College Department of Campus Security and Safety

Location: Campus Services Building Maple parking Lot across from the PE Building

Hours: open 24 hours a day

Web site: [www.nmc.edu/security](http://www.nmc.edu/security)

Emergency: 911

Non-emergency: ext. 5-1111

From off campus: (231) 995-1111

Confidential Security Tip Line: (231) 995-1116

Campus Security Director: (231) 995-1939

### Other Important Phone Numbers

Northwestern Michigan College main switchboard: (231) 995-1000

Health Services: (231) 995-1255

Student Services: (231) 995-1046

Housing Office: (231) 995-1401

Personal Counseling: (231) 995-1118

President's Office: (231) 995-1010

Traverse City Police Department (non-emergency): (231) 922-4550

Traverse City Fire Department (non-emergency): (231) 922-4930

## Annual Fire Safety Report

### Campus Fire Safety Right-to-Know

This guide is published annually in compliance with section 485 (i) of the higher education Act, otherwise known as the Campus Fire Safety Right-to-Know.

#### Fire Log

The College Security and Safety TEAM maintain a written log in the facilities security office. This log includes the nature, date, time and incident report of each fire. The Security Department also maintains a log concerning all fire alarm drills and activations. These logs are available for public view during normal business hours.

### Residential Life and Apartment Housing Policies

Northwestern Michigan College believes its residential facilities provide for the extended foundation of community life. In order to maintain the proper safety and security of these communities, residents and guests must abide by certain housing policies and expectations. The following are some of the Colleges housing policies. Students are expected to know and abide by these policies. Failure to do so may result in disciplinary action.

Students living in the Dormitory or Apartments are all required to read and understand their housing contract. Their contract acknowledges their rights and responsibilities to maintain compliance with Northwestern Michigan College policies for residing in student housing. Each resident is given an individual handbook upon signing a housing contract that outlines all policies for resident life. Resident assistances regularly review safety and security procedures with their students during the school year. The apartment manager regularly reviews policies with student tenants.

#### Appliances

To meet fire, health and safety requirements the college discourages the proliferation of electrical appliances in student rooms and apartments.

The use of the following electrical appliances is prohibited in all apartments.

- Portable /window air conditioners
- Major appliances (freezers, dishwashers, washers/dryers, etc)
- Multiple refrigerators/microwaves
- Waterbeds
- Multiple Power strips

What not to bring into the East Hall dormitory:

- No devices that have an open flame or burner. This includes George Foreman Grills, candles, candle warmer, pizza maker, toasters, toaster oven, camping grill, incense, and hot plate/pot.
- Air conditioners
- Dangerous materials and chemicals, acid, fireworks, gasoline and other combustibles. Bean bag chairs and ripped furniture and stuffing open to the air are prohibited.

### **Safety of Dorm Rooms and Apartments**

Northwestern Michigan College recognizes and respects the rights of its students to have privacy. NMC also recognizes its responsibility to preserve a wholesome learning environment on campus, to provide adequate maintenance and protection of property, and to protect the health and safety of all persons on campus. These fundamental assumptions are embodied in the following commitments and procedures for entering a room or apartment.

NMC reserves the right to enter under the following circumstances;

- For periodically scheduled administrative or health and safety inspections.
- When there exists an immediate threat to the health and safety of the occupants or property. When there is sufficient reason to suspect violation of college policy, or local, state or federal law. When invited by the tenant or student.
- To make need repairs or other maintenance.

Both the Housing Director and Apartment manager will conduct, upon notice, safety inspections of the dorm rooms and apartments to ensure compliance with fire safety policies of the school, State and Federal Government.

### **Smoking**

Northwestern Michigan College is a tobacco free school, on all campuses.

### **Fire Safety Systems and Drills**

At Northwestern Michigan College, all facilities are completely covered by an integrated automatic sprinkler system, which is monitored 24 hours a day, seven days a week. Most buildings are equipped with emergency generators and are designed to automatically activate whenever there is a power loss. These generators will operate life safety systems, including all fire safety equipment, sprinkler systems, hallway lighting, emergency exit doors, and lighting in all emergency stairwells.

Basic fire instruction is provided to all students living in residence halls. All residence hall staff receives additional intensive and comprehensive fire training at the beginning of each year. In addition, a quality control program that covers emergency and evacuation procedures is reviewed regularly with the occupants and staff. Each student's room has an emergency evacuation map installed on the inside of the door, to direct occupants to primary and secondary exits.

The East Hall Dorm conducts a fire drill fall, spring and summer semesters.

Each campus building, staff office and class room is equipped with a fire evacuation map detailing your location and the most direct exit route out of the room and facility.

Automatic Fire Sprinkler System is located in each East Hall Dorm Room and apartments. All systems regularly receive preventative maintenance checks and are monitored 24 hours a day by EPS Alarm Company. Those checks are kept on file at the facilities building, Maple Lot.

Automatic smoke detectors are also located in each East Hall Dorm and apartments. Detectors receive regular preventive maintenance checks. Those checks are kept on file by work order at the Facilities Office and EPS Alarm Company monitoring facilities.

### **Student Housing Reporting and Evacuation Procedures**

If a fire is detected or the fire alarm sounds, evacuate the area. Isolate the fire by closing doors as you leave. Follow your posted evacuation maps. Do not use elevators. Once outside the building, move to your rally points. Do not re-enter a building unless told so by the Fire Department, Incident Commander or

Campus Security Officer. Any fires quickly extinguished must be reported to a Resident Hall Staff member or Campus Security.

***Remember: Call 911 for all fire, medical or police emergencies.***

### **Fire emergency Instructions**

Any student trapped by smoke or fire in corridors and cannot leave by normal exits should:

1. Stay in or return to his or her room or some other smoke free area. Shut the door and remain there until being rescued.
2. If smoke enters the room from under or around the door, place sheets, blankets or clothing around the door to seal it as well as possible.
3. Open windows from the top in order to evacuate any smoke that may enter.
4. Try to stay calm and signal firefighters of your location. They will be working their way to you as fast as possible.